

MINUTES
of the telephonic meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
July 26, 2018

The Board of Directors of Somerset Academy of Nevada held a public telephonic meeting on July 26, 2018, at 8:00 a.m.

1. Call to Order and Roll Call

Board Chair John Bentham called the meeting to order at 8:02 a.m. with a quorum present. In attendance were Board members Will Harty, Travis Mizer, Gary McClain, Sarah McClellan, and John Bentham.

Board members Carrie Boehlecke and Cody Noble were not present.

Also present were Principals Jenni Martinez, Elaine Kelly, Ruby Norland, Reggie Farmer, and Lee Esplin; as well as Academica representatives Crystal Thiriot, Marc Clayton, Michael Muehle, and Arthur Ziev.

2. Public Comment and Discussion

There was no request for public comment.

3. Consent Agenda

- a. Minutes from the June 12, 2018 Board Meeting**
- b. Approval of a Revision to the Progressive Discipline Policy**
- c. Acceptance of Title IVA Grant Funds**
- d. Acceptance of CCR-AP Grant Funds**
- e. Approval of Recommendations from the Finance Committee:**
 - 1. School Financial Performance**
 - 2. Approval of the use of Bond Funds up to \$28,000 for Improvements at the Losee Campus: Executive Director's Offices and Gymnasium Floor Logo**
 - 3. Approval of the use of Bond Funds up to \$6,175 for Improvements at the Stephanie Campus: Glass Partition and Doors**
 - 4. Approval of a Janitorial Contract between Dynamic Cleaning, LLC and the Sky Pointe Campus**

Member McClain moved to approve items a, c, d, and e on the consent agenda. Member McClellan seconded the motion, and the Board voted unanimously to approve.

Consent Agenda item b was tabled.

4. Discussion and Possible Action to Approve the use of Bond Funds for Improvements at the Losee Campus: Dance Room and Middle School Multipurpose Room Flooring

Ms. Crystal Thiriot addressed the Board and reviewed the bids from FSI/Flooring Solutions of NV, Inc. for the two flooring projects at Losee Campus as presented in the support materials. Mr. Ziev stated that the flooring would be of superior quality with a 20+ year warranty. Member Bentham asked if Principal Farmer had approved the choice of flooring, to which Mr. Ziev replied in the affirmative. Member McClellan asked where the dance room would be housed, to which Ms. Thiriot replied that it would be located in the high school wing. Further discussion ensued regarding the estimated costs for the flooring projects.

Member Harty moved to approve the use of bond funds not to exceed \$115,000 for improvements at the Losee Campus: dance room and middle school multipurpose room flooring. Member McClain seconded the motion, and the Board voted unanimously to approve.

5. Discussion and Possible Action Regarding the Proposed Licensed Employee Evaluation and Discipline Policy

Mr. Michael Muehle addressed the Board and reviewed the proposed Licensed Employee Evaluation and Discipline Policy as presented in the materials. Principle Jenni Martinez stated her concern regarding the additional evaluation of probationary administrators; adding that there would be a conflict of interest should the person assigned to complete the second review be selected by a team that included the initial evaluator. Further discussion ensued regarding the wording of number 3, under the subsection "a" of section 2.3.1; adding that the wording would be changed to the following: Executive Director and post probationary administrator will mutually decide on the administrator to perform the observation. If it cannot be mutually agreed upon the Board will appoint an administrator to perform the observation.

Member McClain moved to approve the proposed Licensed Employee Evaluation and Discipline Policy with the included wording as discussed. Member McClellan seconded the motion, and the Board voted unanimously to approve.

6. Discussion and Possible Action to Approve a Sponsor for Sky Pointe's Gymnasium Floor

Ms. Thiriot stated that Webster Orthodontics would like to make a \$120,000 donation to Sky Pointe's athletic program; adding that the donation was contingent upon the company's name being advertised on the gym floor. Member Harty asked if there were any legal issues associated with advertising the company's name on school property that would need to be addressed before approving the donation, to which Mr. Muehle replied that he would look into the legal details and would write a proposal

addressing any issues. Member Harty asked Mr. Muehle that the proposal also include a specific time frame, a morality clause, and a compliance clause; adding that a letter of agreement would be needed before the company's name was added to the gym floor.

Member McClellan moved to approve the sponsor for Sky Pointe's gymnasium floor pending legal review. Member Harty seconded the motion, and the Board voted unanimously to approve.

7. Member Comment

Member McClain stated his appreciation to all the administrators and wished them luck for the coming school year, to which Member Bentham agreed.

Principal Elaine Kelly stated that she would be receiving the keys to the new building on August 11th, and asked for help getting the school ready for the first day of classes.

8. Public Comments and Discussion

There was no request for public comment.

9. Adjournment

This meeting was adjourned at 8:40 a.m.

Approved on: 8/11/18



**Secretary of the Board of Directors
Somerset Academy of Las Vegas**